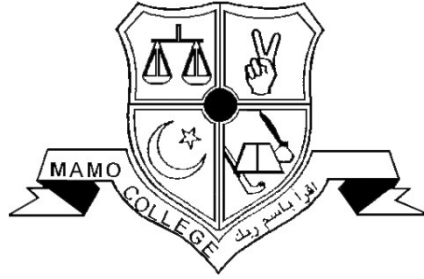


MUHAMMED ABDURAHIMAN MEMORIAL ORPHANAGE
COLLEGE

MANASSERY, MUKKAM
KOZHIKODE DISTRICT, KERALA



THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2013-14

Prepared By

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

2013-14

INTRODUCTION

Muhammed Abdurahiman Memorial Orphanage College is a first grade aided college of arts and science, managed by Mukkam Muslim Orphanage committee, affiliated to the University of Calicut, approved by the University Grants Commission and accredited by NAAC with B++

The college was started in the year 1982 as a junior college offering only Pre-degree courses. Later, it was upgraded as a degree college in 1991 and as a first grade college in 2003. The earnest effort of the orphanage committee to start an Arts and Science college for higher learning was an important step in its way to uplift the educational standard of the citizens in the rural area of Kozhikode District. The college is situated in the backward area, Manassery, belonging to the Kozhikode District. Now the college has a total intake of 940 students and a lion share of them are belonged to the backward community and scheduled caste. It offers 7 under graduate level and 3 post graduate level programmes and majority of our students are girls.

1. Mr. A.P Abdurahiman, Principal of the College. Chairman
2. Mr. Mani Pulparambil Coordinator.

Part – A**1. Details of the Institution**

1.1 Name of the Institution

MUHAMMED ADBURAHMAN
MEMORIAL ORPHANAGE COLLEGE

1.2 Address Line 1

MANASSERY (PO)

Address Line 2

MUKKAM

City/Town

KOZHIKODE

State

KERALA

Pin Code

673602

Institution e-mail address

mamocollege@gmail.com

Contact Nos.

0495-2295121

Name of the Head of the Institution:

Mr. A.P ABDURAHIMAN

Tel. No. with STD Code:

0495-2295121

Mobile:

9495083545

Name of the IQAC Co-ordinator:

Mr. MANI PULPARAMBIL

Mobile:

9846716703

IQAC e-mail address:

mamociqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 8879) KLCOXX13447

1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

March 31, 2007/ 377

1.5 Website address:

www.mamocollege.org

Web-link of the AQAR:

www.mamocollege.org/aqar201314

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

APRIL - 2007

1.8 AQAR for the year:

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 05/05/2014 (DD/MM/YYYY)
- ii. AQAR 05/05/2014 (DD/MM/YYYY)
- iii. AQAR 05/05/2014 (DD/MM/YYYY)
- iv. AQAR 05/05/2014 (DD/MM/YYYY)
- v. AQAR 05/05/2014 (DD/MM/YYYY)
- vi. AQAR 05/05/2014 (DD/MM/YYYY)
- vii. AQAR 05/05/2014 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education Men Women

Urban Rural Tribal

Financial Status

Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) NIL

1.12 Name of the Affiliating University (*for the Colleges*)

University of Calicut

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University N

University with Potential for Excellence N UGC-CPE N

DST Star Scheme N UGC-CE N

UGC-Special Assistance Programme N DST-FIST N

UGC-Innovative PG programmes

N

Any other (*Specify*)

N

UGC-COP Programmes

N

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders:

Faculty

Students

Non-Teaching Staff

Alumni

Others

2.12 Has IQAC received any funding from the UGC during the year?

Yes

N

No

If yes, mention the amount

NA

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State

Institution Level

(ii) Themes

Quality enhancement programmes to students, teachers and administrative staffs.

2.14 Significant Activities and contributions made by IQAC

Formulation of plan of action and ensuring the execution of project

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action

- ✓ Conduct national seminars by all departments.
- ✓ Energise the activities of all the clubs and forums in the college.
- ✓ Complete the Construction work of the separate library block and shift the library from the present building.
- ✓ Start a batch of 30 students under Additional Skills Acquisition Programme of the Government of Kerala.
- ✓ Construct class rooms for the newly applied courses.
- ✓ Construct an indoor stadium with basket ball, volley ball and badminton courts.

- ✓ Construct a sports pavilion and complete the work of 400 meters track.
- ✓ Equip the fitness centre with more equipment.
- ✓ Start a neighbour’s forum and involve the people in the neighbourhood in the activities of the college.
- ✓ Start B. Sc Computer Science and M. Sc Mathematics during the next academic year.
- ✓ The new fruit garden is under construction.

Achievements

- ✓ Seminars, workshops and awareness classes were conducted.
- ✓ Extension activities are in proper order.
- ✓ Construction work of the new library block is in progress.
- ✓ Addition Skills Acquisition Programme (ASAP) started.
- ✓ Construction work of classrooms for newly started course completed.
- ✓ Construction of play ground in progress.
- ✓ Fitness centre equipped with more equipment.
- ✓ Neighbour forum started.
- ✓ Procedure for starting new programmes, B.Sc computer Science and M.Sc Mathematics completed.

** Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body

 Y

 Y

Management

Syndicate

Any other body

Provide the details of the action taken

Management approved the plan of action after a detailed discussion with college authorities and formal sanction was given.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	04	NIL	03	NIL
UG	09	NIL	03	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	13	00	06	00

Interdisciplinary	09	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*

Alumni Parents

Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Board of Studies and Academic Council of the university update the syllabi from time to time. Three teachers of the college are members of these committees (Mr. AP Abdurahiman, Mr. Ajmal Mueen MA, Mr. Mani Pulparambil, Ms. Beena Cheriyan).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Department of MCJ, BA English and BBA started.

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	20	11	NIL	

2.2 No. of permanent faculty with Ph.D.

8

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	0	0	0	0	0	0	0	2	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

28

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	11	26
Presented	1	NIL	1
Resource Persons	NIL	NIL	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. All the department maintain a continuous student evaluation programme to evaluate the progress of the students.
2. All departments are provided with laptops, LCD projectors and internet facility to enable ICT enabled teaching in class rooms.
3. All departments conduct national / regional seminars / workshops in order to familiarise the students and the staff on the developments taking place in various disciplines.
4. The departments arrange field trips and industrial visits.
5. Besides the lecture method, departments conduct group discussions in the class rooms, paper presentations etc.

2.7 Total No. of actual teaching days during this academic year

196

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

4	2	0
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2.10 Average percentage of attendance of students

89.00

2.11 Course/Programme wise distribution of pass percentage:

(Result for the year 2012-13 published in the year 2013-14)

Course/Programme wise distribution of pass percentage:

2012-13

Title of the Programme	Total No. Of Students appeared	DIVISION				
		Distinction	I Class	II Class	III Class	Pass Class
BA Economics	37	1	20	7		75
BA History	39	3	17	2	6	72
B.sc Microbiology	20	2	13			80
B. Sc Mathematics	27	1	19	5		74
B. Sc Physics	25	9	11			80
B. Sc Polymer Chemistry	21	8	7			71
B.Com	53	7	33	7		89
M. Sc Physics	11	2	7	2		100
M. Sc Chemistry	11	1	7	2		91
M.Com	20	0	14	2		80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC's contribution to improve teaching-learning process mainly concerns

- Teaching and teaching quality improvement especially ICT oriented.
- Addition of teaching learning recourses like library, digital data base, INFLIBNET Support etc.
- Broad goal orientation for teachers and students through interactions and briefing.
- Promotion of research as a part of teaching process.
- Skill development as a part of teaching-learning process.
- Infrastructure development to support the teaching-learning process.
- Support for publication by departments and the college.
- Participating role in organising co-curricular activities.
- Supportive role in the preparation of academic calendar, teaching schedules evaluation blue print etc.
- Creating the right learning environment.
- Periodic assessment of teaching-learning process.
- Follow-up action on stakeholder's feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1

UGC – Faculty Improvement Programme	1
HRD programmes	0
Orientation programmes	2
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	2
Others(seminars/workshops)	15

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	0	0	9
Technical Staff	2	0	0	3

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC is encouraging the teachers to attend more seminars.
- Proper help and support is given to teachers to avail themselves of faculty improvement programme
- Notifications of research projects from various institutions are brought to the notice of teachers in order to enable them to apply for the programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	1	0	0
Outlay in Rs. Lakhs	0	1.16	0	0

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	NIL	NIL

Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects	1	UGC	116,000	116,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Auto Autonomy CPE DBT Star
 Scheme INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	1. Department of Commerce. 2. Department of Arabic. 3. Department of Physics 4. Department of Physical Education.	1. Department of Physics. 2. Department of Mathematics. 3. Department of Commerce.	NIL	1. Economics 2. Microbiology.
Sponsoring agencies	NIL	(1). Department of Economics - Kerala Higher Education Council (2). Department of History - UGC	NIL	NIL	College

3.12 No. of faculty served as experts, chairpersons or resource persons

5

3.13 No. of collaborations International

0

National

0

Any other

0

3.14 No. of linkages created during this year

03

3.15 Total budget for research for current year in lakhs:

From funding agency

1.16

From Management of University/College

NIL

Total

1.16

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	5	0	0

3.18 No. of faculty from the Institution

2

Who are Ph. D. Guides

And students registered under them

12

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. Of Awards won in NSS:

University level State level

National level International level

3.24 No. Of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC

Any other

0

SS

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1 . Computer literacy programme to the local women from nearby “kudumbasree” units.
2. The staff and students of the college join hands to construct a house every year to a selected poor family in the college neighbourhood.
3. Blood group camp conducted.
4. Water quality analysis for the people in the locality.
5. Staff and students contributed Rs.30000/- as donation to the Grace palliative care Mukkam.
6. Conducted AIDS awareness programmes.
7. Conducted a university level elocution competition in memory of the great freedom fighter Muhammed Abdurahiman sahib.
8. Conducted women empowerment programmes.
9. Water analysis camp conducted.

Criterion – IV
Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 Acres	Nil		25 Acres
Class rooms	28 Classes	4	Management	32 Classes
Laboratories	8	1	Management	9
Seminar Halls	1	Nil		1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	3	Nil	Management and UGC	3
Value of the equipment purchased during the year (Rs. in Lakhs)	60.96	10.9	UGC	71.86
Others	Nil			

4.2 Computerization of administration and library

- The college library and the administrative office is already computerized fully.
- The college has subscribed to the online INFLIBNET library facility, so that all the students and teachers can access the libraries around the world.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12159	1819671	1624	328962	13783	2148634
Reference Books	1679	596264	402	331921	2081	928186
e-Books						
Journals	5	1800	19	8515	19	8515
e-Journals						
Digital Database	1	Free of Cost	3	5000	3	5000
CD & Video	52	8902	6	Free of Cost	58	8902
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing								
Added	8	5				1	2	
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

- Computer facility is available in all the departments, library and administrative offices.
- Internet facility is made available to the students in the college library, in the departments and in the college office.
- At the beginning of the year all first semester students are given training in the use of library automation system and getting access to the INFLIBNET

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.0
ii) Campus Infrastructure and facilities	5.0
iii) Equipments	1.0
iv) Others	0.5
Total :	7.5

Criterion – V
Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Planning for teaching, learning, infrastructure facilities formulation and execution techniques. The IQAC renders information and support that the students on the campus and the alumni need. Planning for co – curricular support. It also ensures that the students are provided with skills and competencies needed for successful competition in the employment market. Through its student representative, the IQAC also establishes contact with the students union and ensures its proper and healthy work.

5.2 Efforts made by the institution for tracking the progression

Departments collect data about the student's performance in teaching, learning and their participation in extracurricular activities. On the basis of the analysis of the data, proper guidance is given to the students and their parents. The IQAC maintains a healthy relationship with the alumni association.

UG	PG	Ph. D	Others
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5.3 (a) Total Number of students

831	106		
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(b) No. of students outside the state

01

(c) No. of international students

0

	Men	No	%	Women	No	%
		293	31		644	69

This Year						Last Year					
Gene ral	SC	S T	OB C	OEC	Total	General	SC	ST	OB C	Physica lly Challen ged	Tota l
68	127	04	733	05	937	55	127	03	691	02	878

Demand ratio: 160

Dropout %: 14.00

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college has its own minority coaching centre aided by UGC for giving NET coaching to both the students and former students.
2. The college also gives coaching to the students for writing PSC and other competitive examinations by making use of experienced and expert resource persons from and outside the college.

No. of student beneficiaries

95

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

With the object of giving additional support along with the academic guidance, a Career Guidance Centre is functioning in the college. We believe that the students in the college are exposed to the employment and learning opportunities prevailing in the external world. To make the students aware of career demands and opportunities, we provide them the guidance with regard to the Personality Development, Effective Communication Skills, Soft Skills etc. and about various courses available in and outside the country.

As the part of its activity Career Guidance Centre is conducting several programmes in the college with regard to higher education, current job opportunities and special training programmes to the students. The cell also provided books and periodicals of various courses, job opportunities by displaying in the college library and putting on the Notice Board.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

Women’s cell and NSS play a major role in bringing revolutionary changes in the college and society. Girls are trained to take a lead role. Legal awareness classes are provided especially to the girl students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level
International level

Cultural: State/ University level National level
 International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	35	35000
Financial support from government	490	51,40680
Financial support from other sources	20	10,00,000
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level
 International level
 Exhibition: State/ University level National level
 International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

We intend to produce intellectually well- trained, morally upright, socially committed, spiritually inspired men and women for the nation in the contemporary scenario.

MISSION:

To provide better education for the youth, to develop their talents and to include values, thereby moulding useful citizens.

6.2 Does the Institution has a management Information System

Yes.

The College has a full-fledged Management information system for the academic, administrative and Co-scholastic functioning of the college. The administrative system in the college is fully automated with appropriate software and all information on student admission, examinations, marks, fee payments, etc is available for timely decision making and actions. The College library is also automated and the information regarding availability of books, issue details, etc is available to the students and staff at finger tips.

An online public access catalogue (OPAC) is implemented to enable the students for speedy and convenient access to the library catalogue.

The salary payment system of the staff is governed by the Government of Kerala software SPARK.

All relevant information about the college is published on the college website for reference.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

In an affiliating system there is limited flexibility for innovative curricular designing. However the colleges can involve in the process indirectly as and when the faculty members are elected to various Academic Bodies.

From 2009 - 10 onwards a Choice Based Credit and Semester System was introduced. All the teachers of the college have actively participated in the syllabus revision process. Two members of the teaching staff of the college played their role as members of the Board of Studies of the University

During the course of the academic year many of the departments contributed substantially to innovation in curricular design. Methods and tools for the delivery of existing courses were improved and technology was used to impart courseware effectively.

Mr. Mani Pulparambil , HOD, Dept. of Mathematics is appointed as member of Academic Council (UG) of University of Calicut. Mr. AP Abdurahiman was appointed as member of Board of Studies (UG) in Commerce, Ajmal Mueen, department of – member of Board of History, University of Calicut. Ms. Beena Cheriyan, member, Board of Studies in Computer Science, University of Calicut and chairman of Board of Examination, Computer Science.

6.3.2 Teaching and Learning

The teaching and learning process in the college is done with the help of ICT enabled lectures, assignments and seminars, projects, discussions and debates, etc. Special coaching and remedial classes for weaker students are resorted to, to bring up the backward students to the forefront.

6.3.3 Examination and Evaluation

Internal examinations are conducted. Along with written examinations, seminars and assignments are given to the students for the evaluation of their academic status. Regular department wise PTA meetings are conducted and the progress of the students is discussed with the parents.

6.3.4 Research and Development

Out of 31 permanent teaching staff in the college 8 teachers have Ph. D. Three teachers are doing Ph. D programme.

6.3.5 Library, ICT and physical infrastructure / instrumentation

During the academic year 1624 books were added to the college library. A new library building with the facilities of separate information technology resource centre, seminar hall, a civil service coaching centre construction work is in progress.

6.3.6 Human Resource Management

Appointment of teaching and non – teaching staffs are made by the government as and when new vacancies arise. Guest faculties for self financing courses are appointed by the college. Proper care is taken in the selection process for keeping quality in the appointments.

6.3.7 Faculty and Staff recruitment

The faculty and staff recruitment is done on the basis of merit. The vacancies arising at different points of time are notified in news papers and applications are received. The selection committee consists of subject experts nominated by the University, Government nominees, principal and management representatives. The selection process is thus completed according to government rules. Preference is given to NET qualified candidates while selecting guest faculties.

6.3.8 Industry Interaction / Collaboration

Various departments of the college have established a reasonably good linkage with the neighbouring industries for doing students project report.

6.3.9 Admission of Students

The students are admitted to various courses according to the government and University norms. The University of Calicut has implemented a centralised admission system among the colleges under the university. 80 percent of admissions is made on the basis of merit. 20 percent of the seats are exclusively kept apart for the admission of SC/ST students.

6.4 Welfare schemes for

<i>Teaching</i>	College canteen Cooperative Store Fitness centre
<i>Non teaching</i>	
<i>Students</i>	Scholarships Remedial coaching Counselling centre Tutorials etc...

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes

Y

No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Y	Management and IQAC
Administrative	Y	Government of Kerala	Y	Management and IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contribution for the development of the college and students welfare.

6.12 Activities and support from the Parent – Teacher Association

The PTA is involved in all the day to day activities of the college, looks after the needs of the students , caters to the developmental needs, helps to maintain the discipline of the college and supports cultural activities.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenue provided by the government for their promotions, to avail themselves of all welfare measures of the government that ensures their welfare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is lying on the lap of green and resplendent natural beauty with a variety of flora and fauna. The inmates of the college are very careful to keep the campus plastic free. Various clubs and forums are actively involved in the maintenance of ecological; balance in the campus.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Home for homeless programme continues.
- AIDS awareness programme continues.
- Re-designed website.
- Work on modern sports facilities is in progress.
- Launched new skill development programmes.
- Green, plastic free campus.
- Solid waste management system.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Started a health care centre in order to provide first aid and other medical support to the students and the teachers.
2. Strengthened the college library with 1624 more books.
3. Constructed a house for a homeless family under the scheme ‘Home for Homeless’
4. Applied for one graduate and one post graduate course.
5. Applied for UGC funded research projects.
6. Conducted two national seminars by the departments of economics, history and three regional seminars by the departments of physics, mathematics and microbiology.
7. Under the Additional Skills Acquisition Programme of the Government of Kerala 32 students were selected for training as Skill Development Executives.
8. AIDS awareness programmes conducted.
9. Completed the work of open air stadium.
10. Started new courses, BA English, BBA and MCJ.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Construction of a house under the scheme ‘Home for Homeless’
2. Youth against AIDS.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Conducted two day nature study camp at Muthanga Wildlife Sanctuary, Wayanad with a view to generating environmental consciousness among the students. Maintenance of herbal garden. Bhoomitra sena club started functioning.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution conducted an internal SWOT analysis based on Cloud Analysis and identified its strengths, weaknesses, opportunities and threats and is devising plans for future developments accordingly.

8. Plans of institution for next year

1. Take steps for NAAC reaccreditation.
2. Conduct national seminars by all departments.
3. Energise the activities of all the clubs and forums in the college.
4. Complete the Construction work of the separate library block and shift the library from the present building.
5. Start new batch of students under Additional Skills Acquisition Programme of the Government of Kerala.
6. Construct class rooms for the newly applied courses.
7. Complete the construction work of the indoor stadium with basket ball, volley ball and badminton courts.
8. Construct a sports pavilion and complete the work of 400 meters track.
9. Equip the fitness centre with more equipment.
10. Start B. Sc Computer Science and M. Sc Mathematics during the next academic year.
11. Complete the construction of college fruit garden.
12. Equipping the college for receiving assistance on account of 12th plan and RUSA
13. Complete the construct work of the civil service coaching centre.

Mr. Mani Pulparambil

Mr. AP Abdurahiman

Name & Signature of the
Coordinator, IQAC

Name & Signature of
The Chairperson, IQAC