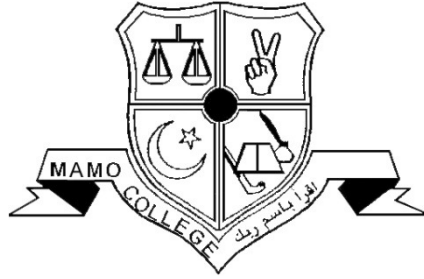


MUHAMMED ABDURAHIMAN MEMORIAL ORPHANAGE
COLLEGE

MANASSERY, MUKKAM
KOZHIKODE DISTRICT, KERALA



THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)

2012-13

Prepared By

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

2012-13

INTRODUCTION

Muhammed Abdurahiman Memorial Orphanage College is a first grade aided college of arts and science, managed by Mukkam Muslim Orphanage committee, affiliated to the University of Calicut, approved by the University Grants Commission and accredited by NAAC with B++

The college was started in the year 1982 as a junior college offering only Pre-degree courses. Later, it was upgraded as a degree college in 1991 and as a first grade college in 2003. The earnest effort of the orphanage committee to start an Arts and Science college for higher learning was an important step in its way to uplift the educational standard of the citizens in the rural area of Kozhikode District. The college is situated in the backward area, Manassery, belonging to the Kozhikode District. Now the college has a total intake of 880 students and a lion share of them are belonged to the backward community and scheduled caste. It offers 7 under graduate level and 3 post graduate level programmes and majority of our students are girls.

1. Dr. T.A Abdul Majeed, Principal of the College. Chairman
2. Mr. Mani Pulparambil Coordinator.

Part – A

1. Details of the Institution

1.1 Name of the Institution

MUHAMMED ADBURAHMAN
MEMORIAL ORPHANAGE COLLEGE

1.2 Address Line 1

MANASSERY (PO)

Address Line 2

MUKKAM

City/Town

KOZHIKODE

State

KERALA

Pin Code

673602

Institution e-mail address

mamocollege@gmail.com

Contact Nos.

0495-2295121

Name of the Head of the Institution:

Dr. T. A. ABDUL MAJEED

Tel. No. with STD Code:

0495-2295121

Mobile:

9446254092

Name of the IQAC Co-ordinator:

Mr. MANI PULPARAMBIL

Mobile:

9846716703

IQAC e-mail address:

mamociqac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 8879) KLCOXX13447

1.4 Website address:

www.mamocollege.org

Web-link of the AQAR:

http://www.mamocollege.org/AQAR201213

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

APRIL - 2007

1.7 AQAR for the year:

2012-13

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)
- ii. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)
- iii. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)
- iv. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)
- v. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)
- vi. AQAR ____ 05/05/2014 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution

Co-education Men Women

Urban Rural Tribal

Financial Status

Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu)
 TEI (Edu) Engineering Health Science Management

Others (Specify)

NA

1.11 Name of the Affiliating University (*for the Colleges*)

University of Calicut

1.12 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="5"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	<input type="text" value="15"/>

2.11 No. of meetings with various stakeholders:

Faculty	<input type="text" value="5"/>	Students	<input type="text" value="3"/>
Non-Teaching Staff	<input type="text" value="3"/>	Alumni	<input type="text" value="2"/>
		Others	<input type="text" value="2"/>

2.12 Has IQAC received any funding from UGC during the year?

Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National
 State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
(1) Introduction of new academic programmes	(1) The government and the university sanctioned three new programmes, BA English, BBA and MCJ.
(2) Enhancement of ICT enabled teaching	(2) All the departments are equipped with computers in order to enable ICT enabled teaching.
(3) Purchase of books and laboratory equipment	(3) The library procured additional books and renewed subscription of journals and periodicals.
(4) Recruitment of teaching staffs	(4) The plan for the separate
(5) Conduct of seminars / workshops	
(6) Construction of new canteen building	

<p>(7) Expansion of student's vehicle shed</p> <p>(8) The maintenance of infrastructure and learning resources</p> <p>(9) Improvement of audio – visual facilities</p> <p>(10) Construction of separate library building.</p> <p>(11) Extension of library facilities</p> <p>(12) Conducting personality development programmes</p> <p>(13) Supporting the activities of pain and palliative care.</p>	<p>library building for the college is submitted and the construction work is in progress.</p> <p>(5) UGC has sanctioned a minor research project.</p> <p>(6) The newly constructed seminar hall is fully furnished.</p> <p>(7) Seminars, workshops and awareness classes are conducted.</p>
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Y Yes No

Y Management Syndicate Any other body

Provide the details of the action taken

Management approved the plan of action after a detailed discussion with college authorities and formal sanction was given.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	NIL	NIL	NIL	NIL
PG	03	NIL	03	NIL
UG	07	NIL	01	NIL
PG Diploma	NIL	NIL	NIL	NIL
Advanced Diploma	NIL	NIL	NIL	NIL
Diploma	NIL	NIL	NIL	NIL
Certificate	NIL	NIL	NIL	NIL
Others	NIL	NIL	NIL	NIL
Total	10	00	04	00

Interdisciplinary	07	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	10
Trimester	NIL
Annual	NIL

1.3 Feedback from stakeholders*

Alumni

Parents

Employers

Students

(On all aspects)

Mode of feedback :

Online

Manual

Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The board of studies and academic council of the university update the syllabi from time to time. Three teachers of the college are members of these committees (Dr. TC Simon, Mr. Mani Pulparambil, Ms. Beena Cheriyan).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
31	18	13	NIL	

2.2 No. of permanent faculty with Ph.D.

9

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	0	0	0	0	0	0	0	1	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

24

0

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	11	26
Presented	1	NIL	1
Resource Persons	NIL	NIL	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. The departments are maintaining a continuous student evaluation programme to evaluate the progress of the students. The academic status of the students is shared in the meeting with the parents.
2. All departments are provided with laptops, LCD projectors and internet facility to enable ICT enabled teaching in class rooms.
3. All departments conduct national / regional seminars in order to refresh the students and the staff on the developments taking place in various disciplines.
4. The departments give guidance in a practice of the assignment preparation for the fifth semester students in order to familiarise them within the methodology of doing a project.

2.7 Total No. of actual teaching days during this academic year

193

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

3

2

0

2.10 Average percentage of attendance of students

88.29

2.11 Course/Programme wise distribution of pass percentage:

(Result for the year 2011-12 published in the year 2012-13)

Course/Programme wise distribution of pass percentage:

2011-12

Title of the Programme	Total No. Of Students appeared	DIVISION				
		Distinction	I Class	II Class	III Class	Pass %
BA Economics	35	7	17	1		71
BA History	36	10	17	1		78
B.sc Microbiology	24	11	7			75
B. Sc Mathematics	28	2	17	3		79
B. Sc Physics	25	10	12			88
B. Sc Polymer Chemistry	26	4	12	5		81
B.Com	59	22	26	5		90
M. Sc Physics	10	4	5			90
M. Sc Chemistry	12	8	2			83
M.Com	19	2	17			100

2.12 How does IQAC Contribute /Monitor/Evaluate the Teaching & Learning processes:

IQAC's contribution to improve teaching-learning process mainly concerns

- Quality improvement in teaching especially ICT oriented.
- Addition of teaching learning recourses like library, digital data base, INFLIBNET Support etc.
- Broad goal orientation for teachers and students through interactions and briefing.
- Promotion of research as a part of teaching process.
- Skill development as a part of teaching-learning process.
- Infrastructure development to support the teaching-learning process.
- Supporting publications by department and college.
- Participating role in organising co-curricular activities.
- Supportive role in the preparation of academic calendar, teaching schedules evaluation blue print etc.
- Creating the right learning environment.
- Periodic assessment of teaching-learning process.
- Follow-up action on stakeholder's feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	0
Orientation programmes	2

Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	2
Others(seminars/workshops)	10

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	0	0	9
Technical Staff	2	0	0	3

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC is encouraging the teachers to attend more seminars.
- Proper help and support is given to the teachers to avail themselves of faculty improvement programme
- Notifications of research projects from various institutions are brought to the notice of teachers in order to enable them to apply for the programmes.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	Nil	1	1
Outlay in Rs. Lakhs	1.1		1.16	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range Average i-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects				
Minor Projects	1	UGC	116,000	84,500
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Book ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds
 3.9 For colleges Auto Autonomy CPE DBT Star
 Scheme INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	1. Department of Economics. 2. Department of History.	1. Department of Physics. 2. Department of Microbiology. 3. Department of Mathematics. 4. Department of Commerce.	NIL	1. Chemistry
Sponsoring agencies	NIL	(1).Department of Economics - Kerala Higher Education Council (2).Department of History - UGC	NIL	NIL	College

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations : International National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	4	0	0

3.18 No. of faculty from the Institution Who are Ph. D. Guides

And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. Of Awards won in NSS:

University level State level
 National level International level

3.24 No. Of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC
 Any other SS

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1 . Computer literacy programme to the local women from nearby “kudumbasree” units.
2. The staff and students of the college join hands to construct a house every year to a selected poor family in the college neighbourhood.
3. Blood group detection and maintenance of directory of all students in the college.
4. Water quality analysis for the people in the locality.
5. Staff and students contributed rs.23000/- as donation to the Grace palliative care Mukkam.
6. Conducted AIDS awareness programmes.
7. Conducted a university level elocution competition in memory of the great freedom fighter Muammed Abdurahiman sahib.
8. In association with Kerala Lahari Virudha Vedi and Pratheeksha De addiction Centre, the college conducted a three day university level residential camp at the college on the topic “Students against drugs and alcohol’. 290 students from 140 colleges of five districts under the University of the Calicut attended the camp.

Criterion – IV Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25		Management fund	25
Class rooms	28			28
Laboratories	8			8
Seminar Halls	1			1
No. of important equipment purchased (\geq 1-0 lakh) during the current year.	3			3
Value of the equipment purchased during the year (Rs. in Lakhs)	55.76	5.2	UGC and own fund	60.96
Others				

4.2 Computerization of administration and library

- The college library and the administrative office is already computerized fully.
- The college has subscribed to the online INFLIBNET library facility, so that all the students and teachers can access the libraries around the world.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11007	16,06,336	1152	2,13,335	12159	18,19,671

Reference Books	1614	5,78,217	65	18,047	1679	596,264
e-Books						
Journals	5	1800	5	1800	5	1800
e-Journals						
Digital Database	1				1	
CD & Video	52	8902			52	8902
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	51	25		10		6	10	
Added	7	2				3	2	
Total	58	27		10		9	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- Computer facility is available in all the departments, library and administrative offices.
- Internet facility is made available to the students in the college library, in the departments and in the college office.
- At the beginning of the year all first semester students are given training in the use of library automation system and getting access to the INFLIBNET

Criterion – V**5. Student Support and Progression****5.1 Contribution of IQAC in enhancing awareness about Student Support Services**

IQAC renders information and support that the students on the campus and alumni need. It also ensures that the students are provided with skills and competencies needed for successful competition in the employment market. Through its student representative, IQAC also established contact with the students union and ensures its proper and healthy work.

5.2 Efforts made by the institution for tracking the progression

Departments collect data about the student's performance in learning and their participation in extracurricular activities. On the basis of the analysis of data, proper guidance is given to the students and their parents. IQAC maintains a healthy relationship with the alumni association.

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
792	86	00	00

(b) No. of students outside the state

01

(c) No. of international students

0

Men

No	%
265	30.13

Women

No	%
613	69.81

Last Year						This Year					
General	SC	ST	OB C	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
66	126	02	662	02	858	55	127	03	691	02	878

Demand ratio: 150

Dropout %: 14.89

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. The college has its own minority coaching centre aided by UGC for giving NET coaching to both the students and former students.
2. The college also give coaching to the students for writing PSC and other competitive examinations by making use of experienced and expert resource persons from and outside the college.

No. of student beneficiaries

82

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

With the object of giving additional support along with the academic guidance, a Career Guidance Centre is functioning in the college. We believe that the students in the college are exposed to the employment and learning opportunities prevailing in the external world. To make the students aware of career demands and opportunities, we provide them guidance with regard to Personality Development, Effective Communication Skills, Soft Skills etc. and about various courses available in and outside the country.

As part of its activity the Career Guidance Centre is conducting several programmes in the college with regard to higher education, current job opportunities and special training programmes to the students. The cell also provide books and periodicals of various courses, job opportunities by displaying in the college library and putting on the Notice Board.

No. of students benefitted

50

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

Women’s cell and NSS play a major role in bringing revolutionary changes in the college and society. Girls are trained to take a lead role. Legal awareness classes are provided especially to the girl students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level
International level

Cultural: State/ University level National level
International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from the institution	30	30000
Financial support from the government	420	1661590
Financial support from other sources	16	655000
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs	:	State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>
		International level	<input type="text" value="0"/>		
Exhibition:		State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>
		International level	<input type="text" value="0"/>		

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

We intend to produce intellectually well- trained, morally upright, socially committed, spiritually inspired men and women for the nation in the contemporary scenario.

MISSION:

To provide better education for the youth, to develop their talents and to include values, thereby moulding useful citizens.

6.2 Does the Institution has a Management Information System

Yes.

The College has a full-fledged Management information system for the academic, administrative and Co-scholastic functioning of the college. The administrative system in the college is fully automated with appropriate software and all information on student admission, examinations, marks, fee payments, etc is available for timely decision making and actions. The College library is also automated and the information regarding availability of books, issue details, etc is available to the students and staff at finger tips.

An Online Public Access Catalogue (OPAC) is implemented to enable the students for speedy and convenient access to the library catalogue.

The salary payment system of the staff is governed by the Government of Kerala software SPARK.

All relevant information about the college is published on the college website for reference.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

In an affiliating system there is limited flexibility for innovative curricular designing. However the colleges can involve in the process indirectly as and when the faculty members are elected to various Academic Bodies.

From 2009 - 10 onwards a Choice Based Credit and Semester System was introduced. All the teachers of the college have actively participated in the syllabus revision process. Two members of the teaching staff of the college played their role as members of the Board of Studies of the University

During the course of the academic year many of the departments contributed substantially to innovation in curricular design. Methods and tools for the delivery of existing courses were improved and technology was used to impart courseware effectively.

Mr. Mani Pulparambil , HOD, Dept. of Mathematics is appointed as member of Board of Studies (UG) of the University of Calicut in Mathematics. Dr. T.C. Simon, Department Commerce designed syllabi for the optional paper of B.Com course of the University of Calicut and he also designed the syllabi for the newly commenced B.Com (Computer Applications) course of the University of Calicut.

6.3.2 Teaching and Learning

The teaching and learning process in the college is done with the help of ICT enabled lectures, assignments, seminars and projects, discussions and debates, etc. Special coaching and remedial classes for weaker students are resorted to, to bring up the backward students to the forefront.

6.3.3 Examination and Evaluation

Internal examinations are conducted. Along with written examinations, seminars and assignments are given to the students for the evaluation of their academic status. Regular department wise PTA meetings are conducted and the progress of the students is discussed with the parents.

6.3.4 Research and Development

Out of 31 permanent teaching staff in the college 8 teachers have Ph. D. Three teachers are doing Ph. D programme.

6.3.5 Library, ICT and physical infrastructure / instrumentation

During the academic year 1217 books were added to the college library. A new library building with the facilities of separate information technology resource centre, seminar hall, a civil service coaching centre is proposed.

6.3.6 Human Resource Management

Appointments of teaching and non – teaching staffs are made by the government as and when new vacancies arise. Guest faculties for self financing courses are appointed by the college. Proper care is taken in the selection process for keeping quality in the appointments.

6.3.7 Faculty and Staff recruitment

The faculty and staff recruitment is done on the basis of merit. The vacancies arising at different points of time are notified in news papers and applications are received. The selection committee consists of subject experts nominated by the university, government nominees, principal and management representatives. The selection process is thus completed as according to government rules. Preference is given to NET qualified candidates while selecting guest faculties.

6.3.8 Industry Interaction / Collaboration

Various departments of the college have established a reasonably good linkage with the neighbouring industries for doing students project report.

6.3.9 Admission of Students

The students are admitted to various courses according to the government and university norms. The University of Calicut has implemented a centralised admission system among the colleges under the university. 80 percent of admission is made on the basis of merit. 20 percent of the seats is exclusively kept apart for the admission of SC/ST students.

6.4 Welfare schemes for

Teaching	College canteen Cooperative Store Fitness centre
Non teaching	
Students	Scholarships Remedial coaching Counselling centre Tutorials etc...

6.5 Total corpus fund generated

00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Y	Management and IQAC
Administrative	Y	Government of Kerala	Y	Management and IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The alumni association has established a strong linkage with the college and makes generous contribution for the development of the college and students welfare.

6.12 Activities and support from the Parent – Teacher Association

The PTA is involved in all the day to day activities of the college, looks after the needs of the students , caters to the developmental needs, helps to maintain the discipline of the college and supports cultural activities.

6.13 Development programmes for support staff

The members of the support staff are encouraged to make use of the avenue provided by the government for their promotions, to avail themselves of all welfare measures of the government that ensures their welfare.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is lying on the lap of green and resplendent natural beauty with a variety of flora and fauna. The inmates of the college are very careful to keep the campus plastic free. Various clubs and forums are actively involved in the maintenance of ecological; balance in the campus.

Criterion – VII

Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Home for homeless programme continues.
- AIDS awareness programme continues.
- Re-designed website.
- Work on modern sports facilities is in progress.
- Completed the work of open air auditorium.
- Launched new skill development programmes.
- Green, plastic free campus.
- Solid waste management system.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Started a health care centre in order to provide first aid and other medical support to the students and the teachers.
2. Strengthened the college library with 1217 more books.
3. Constructed a house for a homeless family under the scheme ‘Home for Homeless’
4. Applied for one graduate and one post graduate course.
5. Applied for UGC funded research projects.
6. Conducted two national seminars by the departments of economics, history and three regional seminars by the departments of physics, mathematics and microbiology.
7. Under the Additional Skills Acquisition Programme of the Government of Kerala 32 students were selected for training as Skill Development Executives.
8. AIDS awareness programmes conducted.
9. Completed the work of the open air stadium.
10. Started new courses, BA English, BBA and MCJ.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Construction of a house under the scheme ‘Home for Homeless’
2. Youth against AIDS.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Conducted two day nature study camp at Muthanga Wildlife Sanctuary, Wayanad with a view to generating environmental consciousness among the students. Maintenance of herbal garden. Bhoomitera sena club started functioning.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The institution conducted an internal SWOT analysis based on Cloud Analysis and identified its strengths, weaknesses, opportunities and threats and is devising plans for future developments accordingly.

8. Plans of institution for next year

1. Conduct national seminars by all departments.
2. Energise the activities of all the clubs and forums in the college.
3. Complete the Construction work of the separate library block and shift the library from the present building.
4. Start a batch of 30 students under Additional Skills Acquisition Programme of the Government of Kerala.
5. Construct class rooms for the newly applied courses.
6. Construct an indoor stadium with basket ball, volley ball and badminton courts.
7. Construct a sports pavilion and complete the work of 400 meters track.
8. Equip the fitness centre with more equipment.
9. Start a neighbour's forum and involve the people in the neighbourhood in the activities of the college.
10. Start B. Sc Computer Science and M. Sc Mathematics during the next academic year.
11. Maintains college fruit garden is under construction.
12. Construct the civil service coaching centre.

Mr. Mani Pulparambil

Dr. T. A. Abdul Majeed

Name & Signature of the
Coordinator, IQAC

Name & Signature of
The Chairperson, IQAC

